

**APPENDIX A TO REPORT AGC/23/5**

**AUDIT & GOVERNANCE COMMITTEE - DRAFT FORWARD PLAN 2023-24**

<b>DATE OF MEETING</b>	<b>ITEMS FOR CONSIDERATION</b>
	<i>* Risk management training will be undertaken prior to the start of the July meeting hence the delayed start time</i>
<b>21 July 2023 – 10.30hours</b>	Internal Audit progress report
	Going Concern Review
	Members' Code of Conduct/Standards arrangements annual review
	HMICFRS Action Plan Update
	Draft Annual Statement of Assurance
	Corporate Risk Register Update
<b>29 September 2023 - 10:00hours</b>	Financial Statements 2022-23, including: <ul style="list-style-type: none"> <li>• Final Statement of Accounts; and</li> <li>• Audit Findings Report &amp; Letter of Representation</li> </ul>
	Final Annual Statement of Assurance 2022-23
	Local Pension Board Annual Report
	Regulation of Investigatory Powers Act RIPA Review
	HMICFRS Action Plan Update
<b>30 November 2023 - 10:00hours</b>	* Financial Statements 2021-22, including: <ul style="list-style-type: none"> <li>• Final Statement of Accounts</li> <li>• Audit Findings Report &amp; Letter of Representation</li> </ul> <p><i>(* NOTE: the financial statements will be re-presented to this meeting in the event that they are unavailable for approval by 29 September 2023)</i></p>
	Internal Audit progress report
	HMICFRS Action Plan Update
<b>15 January 2024 – 10:00hours</b>	<i>* Reserve meeting date should the Financial Statements not be approved in November 2023</i>
	External Auditors' Annual Report <i>(will go to April meeting if financial statements not approved at end of November 2023)</i>
	Corporate Risk Register - Update

DATE OF MEETING	ITEMS FOR CONSIDERATION
15 April 2024 – 10.00hours	External Audit Annual Report and associated Risk Assessment
	External Audit Plan (including Fee) 2023-24
	Internal Audit progress report
	Internal Audit Plan 2024-25
	Forward Plan 2024-25
	HMICFRS Action Plan Update